

# Accounting Clerk, Certificate

**Provider:** Alaska Computer Essentials

**Length:** 8 Weeks

**Cost:** \$1,000

**Cost Unit:** Cost is not identified

Course-covered skills include general ledger transactions, accounts receivables and payables, as well as liabilities and assets. Special emphasis is placed on double entry accounting systems and Generally Accepted Accounting Practices (GAAP).

## Related Occupations

Billing and Posting Clerks

Bookkeeping, Accounting, and Auditing Clerks

Brokerage Clerks

Payroll and Timekeeping Clerks

Statistical Assistants

Tax Preparers

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